



HIMACHAL PRADESH GRAMIN BANK

Head Office: Jail Road, Mandi, Himachal Pradesh -175 001

Tel No.01905-227519

www.hpgb.in, email – hogadhpgb@hpgbank.co.in

NOTICE

Quotations/ Tenders are invited from the interested companies/ firms (Operating/established in Himachal Pradesh) for the AMC (with parts) on regular basis in the branches/ offices of the Himachal Pradesh Gramin Bank as under:

SN	Name of Office	Number Branch/Office	Districts
1.	RO Mandi	78	Mandi, Kullu, Lahaul & Spiti
2.	RO Dharamshala	52	Kangra
3.	RO Chamba	39	Chamba
4.	RO Solan	51	Sirmaur, Solan, Shimla, Kinnaur
5.	RO Hamirpur	51	Hamirpur, Bilaspur, Una, Mandi (1 branch)
6.	Head Office	1	Mandi
7	Stationery Centre	1	Mandi
	Total	273	

The Application completed in all respects in sealed envelope super scribed as "Quotation for tender for AMC (with parts) of CCTV system" should be addressed to **The General Manager, Himachal Pradesh Gramin Bank, Head Office, Jail Road, Mandi Himachal Pradesh - 175001**. Addendum/ Corrigendum, if any will be placed on Bank's website only. For more details visit our website: www.hpgb.in

Last date for Submission of Tender 22.03.2023 (03.00 P.M.)

Date of opening of Tender 22.03.2023 (03.30 P.M.)

**SD/-
General Manager**

Place: Mandi

Date: 02.03.2023

General Terms & Conditions-Annexure-I

For Technical Bid-Annexure-II

For Financial Bid (Part A & B)-Annexure-III



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Annexure-I

General Terms & Conditions :-

1. The bidder / firm must have minimum one year of experience of successful execution of installation work of CCTV Systems in Govt./PSU/Nationalized Banks/Financial Institutions.
2. The company/ firm/ bidder should have a valid GST number.
3. Only those tenders will be considered which will provide minimum 2 years warranty for the replaced parts. The tenderers providing the warranty of less than 2 years will be out rightly rejected.
4. The bidders have to deposit Earnest Money of Rs.20000.00 (Rupees twenty thousand only) in the shape of Demand draft in the name of Himachal Pradesh Gramin Bank payable at Mandi.
5. The successful bidder has to deposit Rs.50000.00 (Rupees Fifty Thousand only) as a security for rate/contract for replacement of parts CCTV Systems for branches / offices in the form of FDR in any branch of **Himachal Pradesh Gramin Bank** in the name of party under Bank lien of Himachal Pradesh Gramin Bank for the period up to which the warranty of systems exists, within 30 days from the issuance of the letter, otherwise the earnest money Rs. 20000.00 will be forfeited
6. The authorized person of the eligible firm/ company shall duly sign all the pages of the application with seal of the company/ firm.
7. Each of documents should be signed by the contractors submitting the tender in token of his/their having acquainted himself/themselves with the general conditions of contract, specifications, special conditions etc. as laid down. Any tender with unsigned document will be rejected.
8. The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected.
9. Incomplete tenders will be summarily rejected. There should not be any cutting or overwriting on tender while quoting the rates. All erasures and alterations made while filling the tender must be attested by initials of the renderers.
10. No column of Technical and Financial Bid should be left blank. The AMC will be on "As is Where is basis".
12. In case of violation of any terms and conditions in notice and if the services are found unsatisfactory, performance security is liable to be forfeited at the discretion of the Competent Authority.
13. Any resulting dispute arising out of this tender shall be subject to the sole jurisdiction of the Courts situated at Mandi.
14. NO AMC charges will be given for the CCTV Systems which are under warranty.
15. On receipt of intimation from the bank of the acceptance of the quotation/ tender, the successful bidder shall sign an agreement/contract within 15 days.
16. The bank may approve one or more vendors (including L-1) who are ready to provide services at the contract rate of L-1. AMC will be allotted Region wise as per requirement of the bank on the priority basis.

17. At present there are 266 Branch/Offices of the bank out of which 5 are Regional Offices, one Head Office and one Stationery Centre.
18. In case of any dispute, the decision of the Chairman shall be final and binding.
19. Himachal Pradesh Gramin Bank reserves the right to reject any / or all the applications without assigning any reasons whatsoever.
20. Tender received after last date of submission of tender will be rejected/not considered.
21. Bidder can depute his/her representative along with authority letter to our office on said date to witness tender opening process
22. Bank is free to include any other terms and conditions as deemed fit while executing the Agreement for adhering adequate security measures for its branches/offices.
23. The Contractor/Vendor will be responsible for any injury to their workman during performing the replacement/maintenance work etc.
24. The vendor/contractor will maintain a data log sheet of all CCTV Systems like details location, type and due date for visit etc.
25. TDS and TDS GST will be deducted (as applicable).
26. The Vendor will be penalized in case of any penalty imposed on bank due to non-availability of CCTV footage because of laxity on part of vendor. Back up should be available for at least 90 days. If back up found is less than 90 days, penalty will be imposed @ 5000/- per branch.
27. Separate Box for DVR should be installed in Strong Room and devices i.e. LED Monitor and Mouse will be operated at Manager Cabin.
28. Validity of contract for rates of AMC with parts (without GST) will be for minimum 12 months period and which can be extendable on satisfactory performance and on the same rates.
29. Three mandatory visits during the year (1 in every 4 months) will be done by the vendor for the purpose of ensuring the maintenance of CCTV Systems.
30. Bank reserves the right to debar any of the vendors during the AMC period, on observance of unsatisfactory performance/ report and reports of the same would be submitted to concerned RO/HO duly signed by Incumbent Incharge.
32. Apart from the mandatory visits, the engineer will visit the branches on receipt of any complaint from the branches/ offices of bank, the same will be attended within working 24 hours otherwise penalty @Rs. 200/- per office per day will be charged will be deducted from AMC bill.
33. The payment of AMC will be released after every six months at Head Office after the bills are countersigned/ verified by respective Branch Manager/Regional Manager along with service report duly verified by the Branch Manager/Regional Manager.

Financial Bid should be strictly submitted on the enclosed format only.

General Terms & Conditions and Technical bid should be inserted in envelope 'A' and Financial Bid in envelope 'B'. Both the envelopes should be sealed and Inserted into a third envelope 'C' which should also be sealed. Envelope should be marked as under:

Envelope 'A' - General Terms & Conditions and Technical Bid for CCTV AMC'

Envelope 'B' - Financial Bid for AMC with parts'

Envelope 'C' - Tender of CCTV AMC (with parts) contain Envelope 'A' & Envelope 'B'

The financial bids of only those vendors will be opened which will be technically found suitable for bank purpose.

SD/-
GENERAL MANAGER



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Acceptance of Terms & Conditions :-

I/We have read the terms and conditions of Tender Document and understand that in case of any of the statement furnished by the undersigned is found to be false OR if any/all the terms and conditions are not complied with, the tender is liable to be cancelled and the earnest money deposited shall be forfeited by HPGB. I/we agree that the decision of the HPGB in this regard would be final and binding on the firm/agency.

I/We also certify that, I/We have understood all the terms and conditions indicated in the tender document and hereby accept the same completely.

(Signature of Bidder with Seal of Firm)

Name _____ Designation.....

Address.....

E-mail_____ Mobile No.....

Date•.....

Technical Bid

SN	Particular	Description
1.	Name of the Vendor / Contractor/ Company /Firm and address of the registered office: Complete Address:- Landline Phone Number :- Mobile number: E-Mail:- Website, if any:-	
2.	Date & year of establishment (Enclosed documentary evidence)	
3.	Whether the firm has worked for the Government/Semi-government or any other Public Sector Banks etc. if so, provide name of the organization and agreement/order copy. (Names, Addresses & Contact No.)	
4.	Experience (in years)	
5.	Whether the firm is de-empaneled by any other Bank/ Financial Institution	(Mention Yes or No)
6.	Banker Name & Branch Account No. with IFSC.	
7.	GSTIN of the Firm	
8.	PAN No. of the Firm	
9.	Earnest money Deposit of Rs.20000.00	DD No dated Bank Name..... Station

Date:

(Signature of Bidder with Seal of the Firm)



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Annexure-III

Financial Bid (Part A)

AMC for Bank Owned CCTV System given below:-

SN	Item Description	Rate per annum	Rate GST In %	Remarks
1	AMC of CCTV systems per branch per year (with parts) within Himachal Pradesh.			As is, Where is basis

Further, we are ready to fulfill all the terms and conditions as per requirement of the bank.

(Signature of Bidder with Seal of Firm)

Date:-

Note: Cutting/Overwriting while quoting the rates is not permitted.



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Annexure-III

(Part B)

Items Wise rates for replacement of parts for shifting of location of CCTV system, if damaged/ or otherwise.

Sr. No.	Particulars	Qty	Providing and installation cost. (In Rs.)	GST- (Rate in %)
1.	1 Vision 24 IR Dome, Day & Night vision camera (500-700 TVL, Image Sensor 1 /4 1/3 lens) IR range min. 10-22 meters. (Approved by BIS)	1		
2.	3 MP IP Bullet Camera	1		
3.	5 MP HD Bullet Camera	1		
4.	3 MP IP Dome Camera			
5.	5 MP HD Dome Camera	1		
6.	Supply 8 channel (Approved by BIS)	1		
7.	Connectors for CCTV, PVC Box (BNC, DC pin etc.) Approved by BIS	8		
8.	LED 15.06'' of reputed make. (Approved by BIS)	1		
9.	4 Channel DVR with LAN and VGA. (Approved by BIS)	1		
10.	8 Channel DVR with LAN and VGA. . (Approved by BIS)	1		
11.	4 Channel NVR with 1 SATA Slot	1		
12.	8 Channel NVR with 2 SATA Slot	1		
13	Hard Disk 2 TB Surveillance Seagate/ Western Digital (Approved by BIS)	1		
14	Hard Disk 3 TB Surveillance Seagate/ Western Digital (Approved by BIS)	1		
15	Hard Disk 4 TB Surveillance Seagate/ Western Digital (Approved by BIS)	1		
16	CCTV Copper wire (3+1) with PVC conduit pipe where required (per meter)	1 mtr		
17	Installation/shifting charges if CCTV system within/outside new premises	1		
18	Security rack 4U with Fan, lock & key (7inch height * 19inch width)	1		
19	Warranty Period			

Further, we are ready to fulfill all the terms and conditions as per requirement of the bank

(Signature of Bidder with Seal of Firm)

Date:-