

FORMAT - 5
HIMACHAL PRADESH GRAMIN BANK
BRANCH / OFFICE

(To be submitted by Incumbent Incharge)

Ref : _____

The Chief Manager
P & A Department
Himachal Pradesh Gramin Bank
Head Office: Mandi

Date: _____

Dear Sir,

Sub: Particulars of Outstanding Liabilities of Shri/Smt. _____
(EPF No _____)

We are furnishing below the Particulars of Outstanding Liabilities of Shri / Smt

Last Designation _____ EPF No _____ retired / died on _____ :

Particulars of Outstanding Loan	Account No	Balance
1. House Building Loan		
2. Housing Loan (Commercial Scheme)		
3. Staff Over Draft		
4. Festival Advance		
5. Education Loan		
6. Conveyance Loan		
7. Others, if any (<i>Mention details</i>)		
TOTAL LOAN BALANCE		

Yours faithfully,

Signature with Seal

.....BankBranch

Note: Please submit this certificate preferably after closure of all staff loan accounts. If Housing Loan (Commercial Scheme) and / or Education Loan continue(s) in terms of sanction please furnish the status of the account(s) including compliance of all terms and conditions of sanction. Please provide "NIL" Certificate in case of no outstanding liability.